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NOTIFICATION TO PARTIES AND OBSERVER STATES

**The 31st meeting of the Technology Executive Committee
9 – 11 September 2025**

and

**The joint session of the Technology Executive Committee and the Advisory Board
of the Climate Technology Centre and Network
12 September 2025**

UN Campus, Bonn, Germany

Pursuant to the rules of procedure of the Technology Executive Committee, contained in [annex II to decision 4/CP.17](#), I am pleased to notify Parties and observer States to the United Nations Framework Convention on Climate Change, the Kyoto Protocol, and the Paris Agreement of the following meetings:

- **The 31st meeting of the Technology Executive Committee**, to be held in Bonn, from 9 to 11 September 2025, from 9 a.m. to 5 p.m., Central European Summer Time (CEST);
- **The joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network**, to be held in Bonn, on 12 September 2025, from 9 a.m. to 5 p.m., CEST.

The meetings will be open to observers in accordance with the above-mentioned decision. In accordance with decision 23/CP.18 and with a view to informing more effective climate change policy that addresses the needs of women and men equally, the UNFCCC secretariat encourages the nomination of women participants. Owing to space limitations, access may be limited for in-person participation. However, the meetings will be webcast through the UNFCCC website. Interested representatives of Parties and observer States should register for the meetings [here](#).

Distribution: To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



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The deadline for registering as an observer for the meetings is by 6 p.m. on **Friday, 1 August 2025**, CEST. In view of the need to confirm the arrangements for the meetings as early as possible, observer registrations received after this deadline may not be processed.

In-person participants are strongly encouraged to obtain comprehensive international medical insurance for the duration of their participation in the meeting. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other cost or loss that may be incurred during travel to or from the meeting or the period of participation.

Further details regarding the meetings will be communicated directly to the registered participants. Provisional agendas and other information will be made available at <http://unfccc.int/tclear/tec/meetings.html>.

Yours sincerely,

(signed by)

Sophie De Coninck
Director
Means of Implementation division