



United Nations
Climate Change Secretariat
Executive Secretary

Nations Unies
Secrétariat sur les changements climatiques
Secrétaire Exécutif

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MESSAGE TO PARTIES AND OBSERVER STATES

Nomination of candidates for appointment or election during the United Nations Climate Change Conferences to be held in 2024

I wish to inform Parties and observer States to the United Nations Framework Convention on Climate Change, the Kyoto Protocol and the Paris Agreement that nominations of candidates are invited for positions open for appointment or election during the United Nations Climate Change Conference to be held in Bonn, Germany, from 3 to 13 June 2024 and Baku, Azerbaijan, from 11 to 22 November 2024, on the following bodies:

- Bureau of the Conference of the Parties, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement;
- Bureau of the Subsidiary Body for Implementation;
- Bureau of the Subsidiary Body for Scientific and Technological Advice;
- Adaptation Committee;
- Adaptation Fund Board;
- Advisory Board of the Climate Technology Centre and Network;
- Consultative Group of Experts;
- Executive Board of the Clean Development Mechanism;
- Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts;
- Facilitative Working Group of the Local Communities and Indigenous Peoples Platform;
- Katowice Committee of Experts on the Impacts of the Implementation of Response Measures;
- Paris Agreement Implementation and Compliance Committee;
- Paris Committee on Capacity-building;
- Supervisory Body for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;
- Technology Executive Committee.

Distribution: To Parties and observer States through their national focal points, Permanent Representatives to the United Nations in New York and diplomatic missions accredited to the Federal Republic of Germany.



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The lists of positions open for nomination and background information, in addition on the UNFCCC electoral process, nominations to be transmitted and gender balance are available at: <https://unfccc.int/process-and-meetings/bodies/election-and-membership>

Parties are urged to transmit the nominations that are outstanding from the elections held at COP 28. Information on the nominations is available at: [Nominations outstanding from COP 28 elections.pdf](#).

Parties and observer States are invited to recall decisions 23/CP.18, 3/CP.23 and 3/CP.25 and to make additional efforts to improve the participation of women and achieve the goal of gender balance in bodies established under the Convention, the Kyoto Protocol and the Paris Agreement. As at 25 March 2024, a gender composition of 40 per cent female and 60 per cent male had been reached for membership of these bodies. Information on the gender composition of UNFCCC bodies is available at: [Current gender composition of bodies as at 25 March 2024](#).

Chairs and coordinators of regional groups and constituencies are encouraged to transmit nominations as early as possible, at the latest by **Saturday, 16 November 2024 at 8 p.m., Azerbaijan Standard Time**.

For any questions or further information on elections and the transmission of nominations via the UNFCCC submission portal, please contact the secretariat at: unfccc elections@unfccc.int

Yours sincerely,

(Signed by)

Simon Stiell