

Twenty-eighth meeting of the Adaptation Committee
Bonn, Germany
15–19 September 2025¹

Provisional agenda and annotations

Recommended action by the Adaptation Committee

The Adaptation Committee (AC) looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals to support the work of the AC.

I. Provisional agenda

1. Opening and welcome.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of work.
3. Report back on accomplished and finalized work.
4. Impact, vulnerability and risk assessment.
5. Adaptive capacity assessment.
6. Support for planning and implementation:
 - (a) Update of the online resource on navigating the landscape of support for the process to formulate and implement national adaptation plans;
 - (b) AC thematic dialogues.
7. Monitoring, evaluation and learning.
8. Technical guidance and training materials to support the implementation of the United Arab Emirates Framework for Global Climate Resilience (in collaboration with the Consultative Group of Experts and the Least Developed Countries Expert Group).
9. Recommendations on how to improve reporting on adaptation action and progress (in collaboration with the Consultative Group of Experts and the Least Developed Countries Expert Group).
10. State of Adaptation Action by Parties.
11. Recognizing the adaptation efforts of developing country Parties.
12. Communication:
 - (a) Communications plan and strategy of the Adaptation Committee;
 - (b) Adaptation Action Newsletter.
13. Work of the Adaptation Committee's task force on national adaptation plans.

¹ Official meeting days for observers: 16–19 September 2025.

14. Collaboration and coherence:
 - (a) Adaptation Forum;
 - (b) Enhanced collaboration with external experts and organizations;
 - (c) Update from the Intergovernmental Panel on Climate Change Working Group II Co-Chairs.
15. Report of the Adaptation Committee.
16. Organization of intersessional work.
17. Dates and venues for future meetings.
18. Any other matters.
19. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening and welcome

1. The Co-Chair will officially open the 28th meeting of the AC for members and observers on 16 September 2025 at 2.00 pm. The open meeting will be preceded by an internal coordination meeting of AC members on 15 and 16 September 2025.

2. Organizational matters

(a) Adoption of the agenda

2. The provisional agenda for the 28th meeting of the AC will be presented for adoption.

AC28/AA/2A

Provisional agenda and annotations

(b) Organization of work

3. The option of virtual attendance will be available to ensure inclusive participation, including by observers, while acknowledging the challenges posed by online participation.
4. The AC has continued to advance its work intersessionally through virtual means including exchanges on the AC MS Teams space and through a series of thematic conference calls. To ensure transparency, all documents for and updates from AC 28 will be posted on the [AC 28 webpage](#). Observers are invited to send comments by email to AC@unfccc.int. Registered observers for the meeting will be welcomed to attend the official meeting from 16–19 September 2025, unless otherwise decided by the Committee. They will be invited to make interventions under all agenda items. The meeting can also be followed live and on demand. The links and recordings will be made available after the meeting on the [AC 28 webpage](#).

3. Report back on accomplished and finalized work

5. *Background:* The Co-Chairs will update the AC on work accomplished since AC 27:
 - (a) The AC's participation in the [first Climate Week 2025](#);²
 - (b) The AC's participation in the events and workshops held during the June Climate Meetings ([SB 62](#));³

² AC members participated in the [consultation to present the updated NAP technical guidelines to the Parties, NDC Clinic](#) and [Implementation Forum–Climate Finance Capacity Labs](#).

³ The AC members participated in the [in-session technical workshop to facilitate the design of gender](#)

- (c) Informal exchange between the AC and the IPCC's Working Group II on collaboration opportunities;
 - (d) Publication of the [synthesis report on institutional arrangements and stakeholder engagement in the context of recognizing the adaptation efforts of developing country Parties](#);
 - (e) Publication of a [user-friendly version of the mapping of technical guidance and training materials to support the implementation of the United Arab Emirates \(UAE\) Framework for Global Climate Resilience \(in collaboration with the Consultative Group of Experts \(CGE\) and the Least Developed Countries Expert Group \(LEG\)\)](#);
 - (f) The AC's participation in the [consultation session on the updating of the technical guidelines for the NAP process](#);
 - (g) The [technical session](#) by the AC and the AC's task force on national adaptation plans (NAP TF) on navigating the landscape of support for the process to formulate and implement national adaptation plans (NAPs) at the [2025 NAP Expo](#);
 - (h) The AC's participation in the 2025 Forum of the Standing Committee on Finance (SCF);
 - (i) The AC's contribution to the SCF's 2025 draft guidance to the operating entities of the Financial Mechanism;
 - (j) The AC's participation in the second Climate Week 2025;⁴
 - (k) The AC's participation in the additional [technical workshop to facilitate the design of gender action plan activities](#).
6. *Action:* The AC will be invited to take note of the report by its Co-Chairs, discuss lessons learnt for future work as needed; and agree on next steps as appropriate.

4. Impact, vulnerability and risk assessment

7. *Background:* At AC 26, AC members discussed potential activities in the area of impact, vulnerability and risk assessment, and decided to continue consideration of draft proposals on activities at AC 27, as included in the flexible workplan of the AC for 2025–2027.
8. At AC 27, the AC agreed to consider this agenda item at its next meeting.
9. *Action:* The AC will be invited to consider a draft proposal on activities in the area of impact, vulnerability and risk assessment contained in the document AC28/CN/4 and agree on next steps as appropriate.

AC28/CN/4

*Potential activities on impact, vulnerability and risk assessment.
Concept note*

5. Adaptive capacity assessment

10. *Background:* At AC 26, AC members discussed potential activities in the area of adaptive capacity assessment and decided to continue consideration of draft proposals on activities at AC 27, as included in the flexible workplan of the AC for 2025–2027.
11. At AC 27, the AC agreed to consider this agenda item at its next meeting.

[action plan activities](#); [in-session workshop on systemic and holistic approaches to implementation of climate action on agriculture, food systems and food security, understanding, cooperation and integration into plans](#); [2025 Ocean and Climate Change Dialogue](#); [ACE Dialogue](#); and the [Global Center on Adaptation's consultation on adaptation education](#). The AC also submitted written input to the [9th meeting of the informal coordination group for capacity-building under the Convention and the Paris Agreement](#), held during SB 62.

⁴ See <https://unfccc.int/topics/climate-weeks#Climate-Week-September-2025>.

12. *Action:* The AC will be invited to consider a draft proposal on activities in the area of adaptive capacity assessment, contained in the document AC28/CN/5 and agree on next steps as appropriate.

AC28/CN/5

*Potential activities in the area of adaptive capacity assessment.
Concept note*

6. Support for planning and implementation

(a) Update of the online resource on navigating the landscape of support for the process to formulate and implement national adaptation plans

13. *Background:* In 2015 the AC published the thematic report “Navigating the landscape of support for the process to formulate and implement national adaptation plans” (NAP process).⁵ The report provided an overview of financial, technological and capacity-building support as well as support in the form of guidance, information and knowledge from multilateral and bilateral sources available for developing countries that undertake the NAP process.

14. In 2022, the AC, through its NAP task force and with the support of the secretariat, produced an update of the 2015 report, revising the information and expanding the categories of support covered.⁶ In addition, the publication was complemented by an online information resource which would allow for more frequent and flexible updates of the information.⁷

15. At its 26th meeting the AC decided to periodically update the online resource as part of its 2025–2027 flexible workplan, starting in 2025 and in collaboration with the operating entities of the Financial Mechanism, the LEG, and other constituted bodies, as appropriate.

16. At AC 27, the AC considered the concept note for the update of the online resource, including the proposed next steps, and decided to invite feedback on the revised concept note by the NAP task force; agree on the final concept note intersessionally; continue considering how to involve external experts and organizations in order to enhance the quality of the online resource; present the current online resource (as updated in 2022) at the 2025 NAP Expo, and seek feedback from participants on how it could be improved with a view to taking this information into account at AC 28.

17. The AC also requested the secretariat to prepare a zero draft of the 2025 update, including placeholders on feedback from the NAP task force and the NAP Expo session, for consideration by the AC at its 28th meeting.

18. *Action:* The AC will be invited to consider the zero draft of the 2025 update, contained in the document AC28/CN/6A, and the feedback received from the NAP task force and NAP Expo session, and provide any further guidance to the secretariat for the finalization of the product, as appropriate.

AC28/CN/6A

Navigating the landscape of support for the process to formulate and implement national adaptation plans. The 2025 update of the online resource. Zero draft

(b) AC thematic dialogues

19. *Background:* In the context of its joint mandate with the LEG to continue identifying and addressing priority gaps and needs of developing countries related to the process to formulate and implement NAPs⁸ and its overall mandate to promote the implementation of enhanced action on adaptation in a coherent manner under the Convention, the AC conducted

⁵ See <https://unfccc.int/documents/41080>.

⁶ See <https://unfccc.int/topics/adaptation-and-resilience/resources/publications/navigating-the-landscape-of-support-for-the-process-to-formulate-and-implement-national-adaptation>.

⁷ See <https://unfccc.int/napsupport>.

⁸ Decision [9/CP.27](#), paras. 7–8.

in 2023 and 2024 a virtual thematic dialogue on addressing developing countries' capacity gaps in accessing adaptation funding, in collaboration with the NAP task force.⁹

20. Taking into account the success of the dialogue and the considerable interest that it provoked, the AC, at its 26th meeting, decided to conduct new thematic dialogues in conjunction with existing adaptation-related meetings as part of its 2025–2027 workplan and in collaboration with its NAP task force.

21. At AC 27, the AC considered the options paper prepared for AC thematic dialogues and agreed to conduct the next thematic dialogue on the topic of “Opportunities for accessing adaptation finance from the operating entities of the Financial Mechanism”. It also agreed to continue considering themes for future thematic dialogues at AC 28.

22. *Action:* The AC will be invited to consider the draft concept note for the 2025 thematic dialogue, contained in document AC28/CN/6B and a revised options paper for possible future thematic dialogue themes, contained in the document AC28/BN/6B, and provide further guidance to the secretariat, as appropriate.

AC28/CN/6B

AC thematic dialogues. Draft concept note

7. Monitoring, evaluation and learning

23. *Background:* In 2023, the AC published a technical paper on “Monitoring and evaluation of adaptation at the national and subnational levels”.¹⁰ In 2024, the AC finalized a *Toolkit for Monitoring, Evaluation, and Learning for National Adaptation Plan Processes*,¹¹ jointly prepared with the NAP Global Network, and held a corresponding webinar.¹² Additionally, at the 6th Capacity Building Hub conducted during COP 29 in Baku, the AC and the NAP Global Network jointly organized an interactive peer-led training session “From Toolkit to Reality: Designing MEL Systems to Inform the UAE Framework for Global Climate Resilience”.¹³

24. At AC 27, the AC agreed to consider this agenda item at its next meeting.

25. *Action:* The AC may wish to reflect on activities carried out so far and consider follow-up work, as appropriate, including from the technical paper and the toolkit, and provide guidance to the secretariat on next steps.

8. Technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience (in collaboration with CGE and LEG)

26. *Background:* By decision 2/CMA.5, Parties adopted the UAE Framework for Global Climate Resilience and decided that the purpose of the Framework is to guide the achievement of the global goal on adaptation and the review of overall progress in achieving it with a view to reducing the increasing adverse impacts, risks and vulnerabilities associated with climate change, as well as to enhance adaptation action and support.

27. Paragraph 44 of the same decision invites the AC, in collaboration with the Consultative Group of Experts (CGE) and the LEG, to support the implementation of the

⁹ See <https://unfccc.int/event/ac-dialogue-capacity-gaps-access-adap-fund-part1> and <https://unfccc.int/event/ac-dialogue-gaps-accessing-adaptation-funding-part2>.

¹⁰ See <https://unfccc.int/topics/adaptation-and-resilience/resources/publications/monitoring-and-evaluation-of-adaptation-at-the-national-and-subnational-levels-technical-paper>.

¹¹ See <https://unfccc.int/topics/adaptation-and-resilience/resources/publications/toolkit-MEL-for-NAP-processes>.

¹² See <https://napglobalnetwork.org/event/webinar-unveiling-toolkit-monitoring-evaluation-and-learning-national-adaptation-plan-processes/>.

¹³ See <https://unfccc.int/event/from-toolkit-to-reality-designing-mel-systems-to-inform-the-uae-framework-for-global-climate>.

UAE Framework for Global Climate Resilience with technical guidance and training materials thereon.

28. On 19 July 2024, the AC, in consultation with the CGE and the LEG, launched two surveys to collect inputs from Parties, relevant organizations and other stakeholders to inform this work. The first survey was intended for Parties to indicate priorities with respect to the implementation of the UAE Framework, including technical guidance and training materials thereon. The second survey was targeted to Parties, organizations and other stakeholders to submit relevant existing technical guidance and training materials.

29. At AC 26, the AC considered a strategy paper with options for next steps.

30. At AC 27, the AC continued the consideration of the updated version of the draft strategy paper on how to respond to the mandate included in decision 2/CMA.5, paragraph 44 and decided to request the secretariat to:

(a) publish a user-friendly version of the mapping of technical guidance and training material received through various sources such as the surveys, from constituted bodies and from other stakeholders;

(b) prepare an updated draft strategy paper based on the inputs received at AC 27; and

(c) invite other adaptation-related constituted bodies to provide further inputs to the draft strategy paper intersessionally.

31. The user-friendly version of the mapping of technical guidance and training material was published intersessionally on 30 July 2025.

32. *Action:* The AC will be invited to consider an updated draft strategy paper based on the inputs received at AC 27, and agree on further action, as appropriate.

AC28/STRAT/8

Technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience. Updated draft strategy paper

9. Recommendations on how to improve reporting on adaptation action and progress (in collaboration with CGE and LEG)

33. *Background:* Paragraph 45 of decision 2/CMA.5 invites the AC, in collaboration with the CGE and the LEG, to develop recommendations on how to improve reporting on adaptation action and progress, including with a view to informing the review and update, as appropriate, of the modalities, procedures and guidelines (MPGs) for the transparency framework for action and support referred to in Article 13 of the Paris Agreement contained in the annex to decision 18/CMA.1 and the review of the training course referred to in decision 9/CMA.4, paragraph 10.¹⁴

34. At AC 27, the AC reflected on progress made so far and considered an initial mapping and analysis of existing adaptation reporting requirements, guidelines and practices included in the information note prepared for this item and requested the secretariat to include options for next steps and a draft timeline to arrive at agreed recommendations for its consideration at AC 28. The AC agreed that a working group on this matter will advance work intersessionally. The working group will invite representatives of the CGE and the LEG to contribute to its work.

35. On 8 July 2025, the working group considered a draft timeline to arrive at agreed recommendations and provided further guidance to the secretariat on options for next steps.

¹⁴ The SBSTA is requested undertake the first review and update, as appropriate, of the MPGs no later than 2028 on the basis of experience in reporting, technical expert review and facilitative, multilateral consideration of progress. The review of the training course on the biennial transparency reports (BTRs) will take place in the context of the aforementioned review of the BTR MPGs.

36. *Action:* The AC will be invited to consider the information included in document AC28/INFO/9 and agree on a timeline and next steps, including further collaboration with the CGE and the LEG.

AC28/INFO/9

Mapping and analysis of existing reporting requirements, guidelines and practices. Revised information note

10. State of Adaptation Action by Parties

37. *Background:* In 2024, the AC launched a new [portal on the State of Adaptation Action by Parties](#) (SoA portal), with interactive country profiles for each country that is a Party to the UNFCCC. The country profiles provide information on adaptation actions undertaken along the adaptation cycle and are based on the latest information available in national reports and communications submitted to the UNFCCC secretariat.

38. Currently, the portal contains 198 profiles which will continuously be updated.

39. At AC 27, the AC considered the concept note for regular synthesis reports on the State of Adaptation Action by Parties. Members engaged in discussions on the outline and periodicity of the synthesis report and agreed to publish the first report by the end of 2026. Members also discussed resource implications for the completion and maintenance of the online portal. Consideration of these items will continue intersessionally.

40. *Action:* The AC will be invited to take note of an update on the State of Adaptation Action portal and provide further guidance, as appropriate.

11. Recognizing adaptation efforts of developing country Parties

41. *Background:* The CMA, in its decision 11/CMA.1, requested the secretariat, under the guidance of the AC and the LEG and in collaboration with relevant stakeholders, to prepare synthesis reports every two years starting in 2020 on specific adaptation themes, focusing on relevant lessons learned and good practices in developing country Parties. This mandate was issued in the context of the CMA's consideration of recognizing adaptation efforts of developing countries.¹⁵

42. At its 27th meeting, the AC considered possible themes for the 2026 synthesis report as proposed in the concept note for this item and considered merging options 3 (Strengthening reporting and data systems for adaptation) and 4 (Advancing adaptation through science, education, and technology collaboration) and additional considerations. It further agreed to refine the themes for the 2026 synthesis report.

43. *Action:* The AC will be invited to consider a revised concept note containing refined themes for the 2026 synthesis report as contained in document AC28/CN/11 and provide further guidance to the secretariat on the next steps.

AC28/CN/11

2026 synthesis report on recognizing the adaptation efforts of developing country Parties. Revised concept note

12. Communication

(a) Communications plan and strategy of the Adaptation Committee

44. *Background:* At AC 27, the AC took note of the AC's communication strategy and plan for 2025–2026 and of suggestions to continue improving the strategy, subject to the availability of resources. The AC also acknowledged the improved structure and design of its webpages.

¹⁵ Decision 11/CMA.1, para. 13.

45. *Action:* The AC will be invited to take note of a progress report on its communication and outreach efforts for 2025–2026 as contained in document AC27/INFO/12A.

AC28/INFO/12A

Status overview of the Adaptation Committee’s communication and outreach efforts for 2025–2026. Information note

(b) Adaptation Action Newsletter

46. *Background:* At AC 27, the AC considered a draft concept note for the new adaptation action bulletin or newsletter and decided on the name for this outreach product to be “Adaptation Action Newsletter”. It requested the secretariat to prepare a draft of the first issue of the newsletter, taking into account the inputs received at AC 27, for consideration by the AC at its 28th meeting.

47. *Action:* The AC will be invited to consider the draft of the first issue of the adaptation action newsletter as contained in document AC28/INFO/12B and provide further guidance on next steps.

AC28/INFO/12B

Adaptation Action Newsletter. Draft issue

13. **Work of the Adaptation Committee’s task force on national adaptation plans**

48. *Background:* The AC’s NAP task force was established with the aim of further supporting developing countries seeking to formulate and implement NAPs. It comprises members of the AC, the LEG, the SCF, the Technology Executive Committee, the Adaptation Fund, the Global Environment Facility and the Green Climate Fund, as well as contributors from the CGE, the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts, the Facilitative Working Group of the Local Communities and Indigenous Peoples Platform and the Paris Committee on Capacity-building.

49. The NAP task force organizes its work through flexible workplans, aligned with the flexible workplans of the AC, and aims to support the implementation of the AC’s work in a manner that enhances collaboration and coherence among constituted bodies, as per the AC’s mandate.

50. At AC 27, the AC welcomed the work undertaken by the NAP task force and adopted its flexible workplan for 2025–2027 as proposed. A co-lead of the NAP task force regularly reports back to the AC on progress made in implementing its workplan.

51. *Action:* The AC will be invited to consider the information presented by the co-lead of the NAP task force and the information note as contained in document AC28/INFO/13; and agree on next steps as appropriate.

AC28/INFO/13

Work of the NAP Taskforce. Information note

14. **Collaboration and coherence**

(a) Adaptation Forum

52. *Background:* The AC has regularly held Adaptation Forums since 2013. In its workplan for 2025–2027, the AC agreed to conduct an Adaptation Forum on the state of adaptation action by Parties, and decided to consider a draft concept note on the Forum, including the theme, timeline and potential collaboration partners, at AC 27, with a view to conducting the Forum in 2026.

53. At AC 27, the AC considered the concept note for the next Adaptation Forum, agreed to focus it on “technical support and guidance, assessing adaptation progress and innovation frontiers for adaptation”, and to further develop the preparation of the Forum. It requested the secretariat to revise the concept note, taking into account the inputs received at AC 27,

for consideration by the AC at its 28th meeting; and it agreed to conduct the Forum for three days and in a hybrid format.

54. *Action:* The AC will be invited to consider the revised draft concept note as contained in document AC28/CN/14A and to provide guidance on the next steps.

AC28/CN/14A	<i>Adaptation Forum convened by the Adaptation Committee. Revised draft concept note</i>
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(b) Enhanced collaboration with external experts and organizations

55. *Background:* At AC 27, the AC considered an options paper for enhanced collaboration and agreed to request the secretariat to include a section on options for collaborating with external experts and organizations in concept notes for relevant workplan activities. It also agreed to request the secretariat to develop a note including criteria for such external collaboration for the AC's consideration at its 28th meeting.

56. *Action:* The AC will be invited to consider the draft note as contained in document AC28/CN/14B and to provide guidance on next steps, as appropriate.

AC28/CN/14B	<i>Enhanced collaboration with external experts and organizations. Concept note</i>
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(c) Update from the IPCC Working Group II Co-Chairs

57. *Background:* Building on discussions held at AC 26,¹⁶ the Adaptation Committee is engaging with the Intergovernmental Panel on Climate Change (IPCC) Working Group II (WG II) to remain informed of relevant developments under the IPCC's Seventh Assessment Report (AR7) cycle. As part of this engagement, the IPCC WGII Co-Chairs will provide a process-focused update on the work programme, including on the revision of the 1994 IPCC Technical Guidelines on assessing climate impacts and adaptation. The update is intended to inform the AC's consideration of potential future collaboration and complementarity of efforts.

58. *Action:* The AC will be invited to take note of the update provided by the IPCC WGII Co-Chairs and consider how it may inform relevant areas of work under the AC's 2025–2027 flexible workplan.

15. Report of the Adaptation Committee

59. *Background:* The COP, by decision 2/CP.17, requested the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations and other relevant information arising from its work and, as appropriate, on further action that may be required under the Convention, for consideration by the COP. The CMA, by decision 11/CMA.1, decided that the AC shall serve the Paris Agreement. The AC's 2023 and 2024 annual reports were welcomed by Parties at COP 29 and CMA 6, held in November 2024 in Baku.

60. *Action:* The AC will be invited to consider its 2025 draft report as circulated internally to AC members, and to request the secretariat to finalize the draft report with the agreements from AC 28, including possible recommendations to the COP and the CMA, and share it with AC members for approval shortly after AC 28.

16. Organization of intersessional work

61. *Action:* Members are invited to revisit the intersessional work modalities as needed. The AC will furthermore be invited to revise the current list of intersessional working groups

¹⁶ See AC 26 summary outcomes under agenda item 4. Report back on accomplished and finalized work <https://unfccc.int/event/AC-26>.

established to guide the implementation of its activities and identify leads/co-leads and members of such groups.

17. Dates and venues for future meetings

62. *Action:* The AC will be invited to agree on the dates and venues for AC 29, and to consider possible dates and venues for AC 30.

18. Any other matters

63. *Action:* Any other matters arising during the meeting will be taken up under this item.

19. Closure of the meeting

Documentation information		
<i>Version</i>	<i>Date</i>	<i>Description</i>
0.1	17 July 2025	AC 28 Provisional agenda and annotations
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