

**A6.4-PROC-GOV-001**

# Terms of Reference

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## A6.4 mechanism experts

Version 01.0



## 1. Introduction

1. These terms of reference (ToR) are for experts who provide specialized services to the Article 6.4 Supervisory Body relating to the work of the A6.4 Mechanism. These specializations include:
  - (a) Accreditation;
  - (b) Methodologies;
  - (c) Climate policy.
2. This TOR sets out the requirements for the experts of the A6.4 Mechanism roster of experts.

## 2. Requirements applicable to all experts

3. All experts shall fulfil the following minimum requirements:
  - (a) Be familiar with the A6.4 Rules, Modalities and Procedures (RMP)<sup>1</sup> and relevant decisions of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) and decisions related to the transition of activities from the CDM to the A6.4 Mechanism;
  - (b) Be able to communicate effectively in English, both in writing and orally. A working knowledge of other United Nations languages is desirable;
  - (c) Have excellent drafting skills, strong operational and analytical skills, and an ability to work as a member of a team.
  - (d) Have an advanced university degree (Masters) in the relevant discipline.<sup>2</sup> A combination of a university degree plus three years of additional relevant professional experience in the field may be accepted in lieu of an advanced degree in the relevant discipline.

### 2.1. Accreditation specialization

4. Accreditation experts shall fulfil the following minimum requirements:
  - (a) Have knowledge relevant to the A6.4 activity cycle, gained by, for example, working in other project/programme based offset mechanisms either in the compliance or voluntary markets;
  - (b) Demonstrate four years of relevant working experience, of which at least two years in a national, regional or international accreditation body or in third-party certification activities;

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<sup>1</sup> See Decision 3/CMA.3 contained in document FCCC/PA/CMA/2021/10/Add.1 available at: <https://unfccc.int/documents/460950>.

<sup>2</sup> Please see the specializations below for the specific disciplines.

- (c) Demonstrate work experience of at least 10 accreditation assessments or conformity assessment audits;
- (d) Have knowledge of relevant accreditation requirements, relevant accreditation procedures, mechanism methodologies, applicable legal regulations, sampling/statistics and investment analysis, management systems, auditing techniques and methods to mitigate conflict of interest;
- (e) Have successfully completed an auditor training course based on ISO 19011 or equivalent;
- (f) Advanced University degree (Masters) in one of the relevant disciplines: scientific or technological discipline, economics, finance or related discipline.

## **2.2. Methodologies specialization**

5. Methodologies experts shall fulfil the following minimum requirements:

- (a) Have knowledge relevant to the A6.4 activity cycle, gained by, for example, working in other project/programme based offset mechanisms either in the compliance or voluntary markets;
- (b) Demonstrate relevant working experience of at least four years in methodological issues related to project/programme-based mechanisms (voluntary or compliance);
- (c) Demonstrate technical/scientific expertise in at least one of the following areas:
  - (i) Baseline and monitoring methodologies for emission reduction or removal activities;
  - (ii) Implementation of emission reduction or removal activities;
  - (iii) Development of standards or regulations related to emission reduction or removal activities;
- (d) Advanced University degree (Masters) in one of the relevant disciplines: economics, energy, social, or environmental studies, natural sciences, engineering, geology, forestry, or related discipline.

## **2.3. Climate policy specialization**

6. Climate policy experts shall fulfil the following minimum requirements:

- (a) Demonstrate relevant working experience for a total of at least four years in either one or combination of the following areas:
  - (i) Monitoring and verification related to project/programme-based mechanisms (voluntary or compliance) and demonstrate expertise in activity implementation;
  - (ii) Issues related to capacity building and development cooperation related to project/programme-based activities;

- (iii) Policy work related to integrating crediting and markets with NDCs, LT-LEDS and undertakings pursuant to Article 4.6 of the Paris Agreement;
  - (iv) Other policy and technical expertise relevant to the implementation of the A6.4 Mechanism. For example, in relation to economic assessments, modelling, benchmarking, technology transfer, national greenhouse gas inventories, emission projections, registries and climate change policy.
- (b) Advanced University degree (Masters) in one of the following relevant disciplines: law, economics, energy, social, or environmental studies, development studies, engineering, forestry, or related discipline.

### **3. Supporting information**

#### **3.1. Time period**

7. Inclusion on the roster shall be for a period of two years, with a possibility of renewal.

#### **3.2. Selection of experts**

8. The secretariat, under the guidance of appointed four Supervisory Body members/alternates, will prepare a shortlist for the consideration and decision by the Supervisory Body. That the selection of experts is to take into account diversity, as contained in provisions of the rules, modalities and procedures for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;

#### **3.3. Individual expert capacity, code of conduct, Col and confidentiality**

9. Experts on the roster shall comply mutatis mutandis with the applicable provisions related to working in individual expert capacity, code of conduct, conflict of interest and confidentiality contained in section 3.2, 4.1, 4.2, and 4.3 respectively of the draft rules of procedure of the Supervisory Body.

#### **3.4. Assignment of work**

10. Once the roster is established, the Supervisory Body will develop a process for selecting experts from the roster for specific assignments.

#### **3.5. Remuneration**

11. In accordance with United Nations rules and regulations and subject to the fulfilment of any conditions in the written agreement to be signed with the secretariat, experts on the rosters shall be remunerated for services provided on time and to the requisite level of quality with a daily fee. Where applicable, travel costs and daily subsistence allowance shall be paid to experts attending a meeting in-person involving travel in accordance with United Nations rules and regulations.

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### Document information

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