



**ARTICLE 6.4 MECHANISM REGISTRY PARTY UPDATE OF  
REPRESENTATIVES FORM  
(Version 02.0)**

*This form is for Parties to request changes to the representatives of their accounts in the Article 6.4 mechanism registry.*

*The completed form, including attachments, should be submitted via email by an account representative of the authorizing Party to [a6.4mechanism-registry@unfccc.int](mailto:a6.4mechanism-registry@unfccc.int).*

**SECTION 1: GENERAL INFORMATION**

<b>A. Party:</b>	
<b>B. Account number(s):</b>	

**SECTION 2: UPDATE TO REPRESENTATIVES**

*Parties must have at least two representatives from their DNA who will manage the Party's accounts in the registry.*

*The registry administrator will contact the proposed representatives directly to undertake identity verification processes to ensure they comply with all applicable policies for the registry.*

**A. FIRST REPRESENTATIVE**

<b>a. Please tick as appropriate. If replacement is requested, please complete b and c below</b>	<b>No action</b>	<b>Update of details</b>	<b>Replace</b>	<b>Remove</b>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>b. Name of current representative:</b>				
<b>c. Details of incoming representative:</b>	Title:			
	Family name:			
	First name(s):			
	Passport number:			
	Address:			
	Email address:			
Phone number:				

**B. SECOND REPRESENTATIVE**

<b>a. Please tick as appropriate. If replacement is requested, please complete b and c below</b>	<b>No action</b>	<b>Update of details</b>	<b>Replace</b>	<b>Remove</b>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>b. Name of current representative:</b>				

<b>c. Details of incoming representative:</b>	Title:			
	Family name:			
	First name(s):			
	Passport number:			
	Address:			
	Email address:			
	Phone number:			
<b>C. THIRD REPRESENTATIVE (IF APPLICABLE)</b>				
<b>a. Please tick as appropriate. If replacement or removal is requested, please complete b and c below</b>	<b>No action</b>	<b>Update of details</b>	<b>Replace</b>	<b>Remove</b>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>b. Name of current representative:</b>				
<b>c. Details incoming representative:</b>	Title:			
	Family Name:			
	First Name(s):			
	Passport number:			
	Address:			
	Email address:			
	Phone number:			
<b>SECTION 3: DECLARATIONS</b>				
<b>A. Declaration 1:</b> <i>(to be completed by a current representative)</i>  <b>I hereby declare that I have the authority to request change the representatives of this Party's accounts on behalf of the Party named in section 1.A above:</b>	Name:			
	Signature:			
	Date:			
<b>B. Declaration 2:</b> <i>(to be completed by individuals nominated in sections 2 above, where applicable)</i>  <b>I/We hereby declare that I/we will administer this Party's accounts in accordance with the decisions of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement, the decisions of the Article 6.4</b>	Name of proposed representative:			
	Signature:			
	Date:			

<p><b>Supervisory Body, and any additional instructions/guidance from the Article 6.4 mechanism registry Administrator, and the terms and conditions of use of the registry.</b></p> <p><b>I/We understand that failure to do so may result in suspension or removal of my status as a representative by the Article 6.4 mechanism registry Administrator:</b></p>	Name of proposed representative:
	Signature:
	Date:
	Name of proposed representative:
	Signature:
	Date:

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**Document information**

<i>Version</i>	<i>Date</i>	<i>Description</i>
02.0	11 September 2025	Introducing the acceptance of the terms and conditions of use of the registry in Declaration 2.
01.0	5 September 2025	Initial publication of form template.

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