

Eighth meeting of the Adaptation Committee Bonn, Germany, 9–12 September 2015

Provisional agenda and annotations

The Adaptation Committee (AC) looks forward to the active participation of observers in the implementation of its three-year workplan and kindly requests organizations intending to participate at the meetings of the AC to come prepared with concrete proposals of potential support to the Committee's work.

I. Provisional agenda

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II. Annotations to the provisional agenda

1. Opening and welcome

1. The Co-Chairs of the Adaptation Committee (AC), Mr. Juan Hoffmaister and Mr. Don Lemmen, will open the 8th meeting of the AC on 9 September 2015.

2. Adoption of the agenda

2. The provisional agenda for the 8th meeting of the AC will be presented for adoption.

AC/2015/10	Provisional agenda and annotations for the eighth meeting of the Adaptation Committee
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3. Organization of work

3. The 8th meeting of the AC will officially open at 12 noon on 9 September. In order to make best use of the time, the Co-Chairs propose to informally initiate the discussion on the future workplan of the AC in the morning of 9 September, and to dedicate the last day, 12 September, to finalizing these discussions.

4. Observers will be welcome throughout, including during the informal discussion on the workplan.

5. In order to best address the heavy work load, the Co-Chairs propose that all items will initially be addressed in plenary. Items which the AC cannot conclude immediately will be considered in subsequent parallel break-out groups and concluded in plenary on the third day of the meeting.

4. Coherence and collaboration on adaptation-related matters:

a) Coherence and collaboration under the Convention

6. *Background:*

7. The Conference of the Parties (COP) established the AC to promote the implementation of enhanced action on adaptation in a coherent manner under the Convention.¹ It further requested the AC to engage and develop linkages through the COP with all adaptation-related work programmes, bodies and institutions under the Convention, as appropriate.²

8. Additionally, the Subsidiary Body for Scientific and Technological Advice (SBSTA), at its 40th session, requested the secretariat, under the guidance of the Chair of the SBSTA, in collaboration with the AC and the Least Developed Countries Expert Group (LEG) and with contributions from relevant Nairobi work programme partner (NWP) organizations, including regional centres and networks, to develop case studies, as appropriate, that highlight good practices and lessons learned on a range of aspects of adaptation planning for consideration at SBSTA 43.³

9. Furthermore, in April 2015 the AC received an invitation from the Co-Chairs of the SCF to provide inputs to the SCF with regard to the draft guidance to the operating entities of the financial mechanism to be provided to COP 21. Input was invited based on the annual reports of the operating entities, once available.

10. *Action:* The AC will be invited to:

- Take note of a short presentation on relevant outcomes from the 42nd sessions of the subsidiary bodies.
- Take note of an overview presentation on case studies received, as noted in paragraph 8 above.
- Discuss other matters regarding coherence and collaboration under the Convention, including the finalization of the AC's input on guidance to the operating entities of the financial mechanism under the Convention, through the SCF, as appropriate.

¹ Decision 1/CP.16.

² Decision 2/CP.17.

³ FCCC/SBSTA/2014/2, paras. 20 and 24.

b) Collaboration with other entities

11. *Background:* The COP, by decision 2/CP.17, requested the AC to engage with, and draw on the expertise of, relevant institutions, organizations, frameworks, networks and centres outside of the Convention, including those at the intergovernmental, regional, national and, through them, subnational levels, where appropriate.

12. *Action:* This item will be considered jointly with item 4(a) above. AC members who represented the AC at other relevant meetings/events during the inter-sessional period will be invited to report on these meetings.

5. National Adaptation Plans (NAPs)**a) Adaptation Committee Task Force on NAPs (NAP TF)**

13. *Background:* At its 7th meeting, the AC endorsed a set of prioritized activities and next steps planned by its NAP TF in 2015.⁴ Based on this, the secretariat prepared, under the guidance of the Co-Chairs, the following documents:

- a) Scoping note for a technical paper on long-term adaptation planning; and
- b) Support for the process to formulate and implement NAPs - an overview for developing countries that are not LDCs.

14. *Action:* The AC will be invited to consider and endorse the scoping note referred to in paragraph 13(a) above and advise on next steps, as appropriate. The AC will further be invited to consider the draft document mentioned in paragraph 13(b) and agree on the possible next steps.

AC/2015/11	Scoping note for a technical paper on long-term adaptation planning.
AC/2015/12	Support for the process to formulate and implement NAPs - an overview for developing countries that are not LDCs.

b) Workshop to share experiences, good practices, lessons learned, gaps and needs on the process to formulate and implement national adaptation plans

15. *Background:* The SBI, at its 40th session, invited the AC, in collaboration with the LEG, to organize a workshop, drawing upon experts and practitioners at different levels to share experiences, good practices, lessons learned, gaps and needs on the process to formulate and implement NAPs, to be held prior to SBI 42 (June 2015). The meeting took place on 16 to 17 April 2015. The AC, in collaboration with the LEG and with the support of the secretariat, prepared a report on this workshop ([FCCC/SBI/2015/INF.6](#)).

16. *Action:* The AC will be invited to take note of the workshop report referred to in paragraph 15 above and agree on relevant recommendations for inclusion into the AC's report to COP 21.

FCCC/SBI/2015/INF.6	Report on the workshop on experiences, good practices, lessons learned, gaps and needs in the process to formulate and implement national adaptation plans. Note by the secretariat
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6. Means to incentivize the implementation of adaptation actions

17. *Background:* The AC, in accordance with activity 4 of its workplan, convened a workshop with relevant bilateral, regional and multilateral institutions facilitating the means of implementation (finance, technology and capacity-building), as well as with development agencies at the country level, to discuss how to further promote the implementation of enhanced action in a coherent manner under the Convention. This workshop was held in Bonn, Germany, from 2 to 4 March 2015 and the report on the workshop is contained in document AC/2015/13⁵ and was approved by the AC approved via electronic means.

⁴ See <http://unfccc.int/files/adaptation/cancun_adaptation_framework/adaptation_committee/application/pdf/6a_naptf_plan_mtg.pdf>.

⁵ See <http://unfccc.int/files/adaptation/cancun_adaptation_framework/adaptation_committee/application/pdf/>

18. In accordance with activity 19 of its workplan, the AC is to consider the synthesis paper on means of implementation,⁶ the outcomes of the workshop on means of implementation⁷ and the workshop on the monitoring and evaluation of adaptation.⁸ Following which, the AC is to draw key issues to ultimately provide guidance on means to incentivize the implementation of adaptation actions, including finance, technology and capacity-building and other ways to enable climate-resilient development and reduce vulnerability, including for the operating entities of the financial mechanism of the Convention, as appropriate. In its work plan the AC also agreed to determine the need for, and scope of, a joint task force on this regard.

19. Furthermore, the AC agreed to prepare, in collaboration with the TEC, the SCF and the LEG, an input document with information and recommendations for further actions, drawing on the results of the workshop and synthesis paper on means of implementation, other relevant work completed during 2013–2015, adaptation good practices, information communicated by Parties on their monitoring and review of adaptation actions, support provided and received, possible needs and gaps and other relevant information, including information communicated under the Convention, for consideration by the COP when providing guidance on means to incentivize the implementation of adaptation actions, including finance, technology and capacity-building and other ways to enable climate-resilient development and reduce vulnerability.

20. *Action:* The AC will be invited to consider the input document presented at this meeting and to agree on relevant recommendations on this matter for inclusion into its report to COP 21. The AC will also be invited to determine the need for, and scope of, a joint task force referred to in paragraph 18 above.

AC/2015/13	Report on the workshop on the means of implementation for enhanced adaptation action
AC/2015/14	Input document: information, key issues and recommendations on the means of implementation for enhanced adaptation action

7. Technical support and guidance to the Parties on adaptation action

a) Work of the ad-hoc group on technical support

21. *Background:* At its 6th meeting, the AC discussed a short analysis of technical support for adaptation by regional institutions and UN agencies prepared for the meeting (AC/2014/22), and requested its ad-hoc group on technical support to prepare an options paper, for consideration at AC7, proposing draft modalities to strategically strengthen and enhance the coherence of the provision of support to developing countries for activities related to adaptation.⁹ The AC agreed that the paper should also take into account the relationship of this work with other work streams.

22. At AC7, the AC requested its Co-Chairs to liaise with members of this ad-hoc group with a view to determining next steps to be undertaken by AC8, and to inform the AC accordingly.

23. *Action:* The AC will be invited to consider the next steps proposed in document AC/2015/15 and to agree on further action.

AC/2015/15	Modalities to strategically strengthen and enhance the coherence of the provision of support to developing countries for activities related to adaptation
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b) Expert meeting on promoting livelihoods and economic diversification

24. *Background:* In accordance with activity 18 of its workplan, the AC is to convene an expert meeting, led by members of the AC, on promoting livelihoods and economic diversification to build resilience in the context of planning, prioritizing and implementing adaptation actions.

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⁶ AC/2015/9, available on <unfccc.int/8785>.

⁷ See <[http://unfccc.int/files/adaptation/cancun_adaptation_framework/adaptation_committee/application/pdf/moi_wksp_2jun15_\(ver01.0\).pdf](http://unfccc.int/files/adaptation/cancun_adaptation_framework/adaptation_committee/application/pdf/moi_wksp_2jun15_(ver01.0).pdf)>

⁸ AC/2014/4

⁹ AC/2015/6.

25. The SBSTA, at its 41st session¹⁰ and in response to a recommendation by the AC, concluded that the secretariat, under the guidance of the Chair of the SBSTA and in collaboration with relevant Nairobi work programme partner organizations, should support this expert meeting.
26. At its 7th meeting, the AC welcomed the scoping paper¹¹ for the expert meeting and agreed to establish an ad-hoc working group to provide guidance to the secretariat in the preparation and organization thereof. The ad-hoc working group was requested to proceed with the planning, based on the focus questions suggested in the scoping paper for the meeting.
27. The meeting will take place just before AC 8 (from 7 to 8 September 2015), building on the relevant work undertaken under the Nairobi work programme on this matter.
28. *Action:* The AC will be invited to consider the broad outcomes of the meeting and to agree on relevant recommendations on this matter for inclusion into the AC's report to COP 21.

8. Communication and outreach:

a) 2015 overview report

29. *Background:* Based on a concept note prepared by the AC's working group on thematic and overview reports, the AC, at its 6th meeting, agreed that its 2015 overview report should provide an overview of the AC's activities over the first three years. The AC then requested the secretariat to proceed with the work on the report.
30. At its 7th meeting, the AC took note that the Co-Chairs will work with the secretariat on the preparation of the report.
31. *Action:* The AC will be invited to take note of the draft 2015 overview report presented at this meeting and to request the secretariat to finalize the report within an agreed time frame.

AC/2015/16	Draft 2015 overview report – Work of the Adaptation Committee during its initial three years
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b) Organization of an in-session side event at COP 21

32. *Background:* The AC, in its workplan, agreed to convene an in-session workshop/side event at COP21 to present its recent work on means of implementation, and to discuss technical challenges and best practices in the experience of developing countries in accessing means to incentivize the implementation of adaptation actions, including finance, technology and capacity-building and other ways to enable climate-resilient development and reduce vulnerability.
33. At its 7th meeting the AC agreed that the in-session side event should focus on the above and, in addition, present the 2015 overview report and, through that, receive feedback on the performance of the AC as well as other suggestions.
34. *Action:* The AC will be invited to consider a scoping note on the organization of the side event.

AC/2015/17	Scoping note on the in-session side event at COP 21
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9. Workplan of the Adaptation Committee

35. *Background:* Pursuant to decision 2/CP.17, the AC agreed on its three-year workplan after its initial meeting in September 2012. The workplan was approved by COP 18 and contains activities for the period 2013–2015.
36. At its 6th meeting, the AC initiated a discussion on its future workplan. It agreed that a gap in workplans between the end of 2015 and the review of the progress and performance of the AC in 2016¹² is to be avoided. It recognized the need for time and space to develop its work plan during 2015 and established a working group to work electronically during the intersessional period on first steps towards

¹⁰ FCCC/SBSTA/2014/L.23, para. 7.

¹¹ AC/2015/7.

¹² Decision 2/CP.17, para. 119.

a future workplan. The envisaged output is a three-year workplan with concrete activities for one year, with provisions for flexibility to take into account future developments.

37. To be able to better attune its future work to the expectations of the Parties, while building on the experience to date, the AC, at its 7th meeting, dedicated one day to an exchange with invited experts to provide additional input to this discussion. The AC then requested its working group, in collaboration with the Co-Chairs and supported by the secretariat, to elaborate a draft workplan for consideration at AC8.

38. *Action:* The AC will be invited to adopt its draft future workplan.

AC/2015/18	Draft workplan of the Adaptation Committee for the period 2016–2018
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10. Report of the Adaptation Committee to COP 21

39. *Background:* The COP, by decision 2/CP.17, requested the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations and other relevant information arising from its work and, as appropriate, on further action that may be required under the Convention, for consideration by the COP.¹³

40. The Co-Chairs requested the secretariat to prepare a draft report, containing information on the work of the AC between November 2014 and October 2015. The report should also contain draft recommendations for consideration by the COP.

41. *Action:* The AC will be invited to consider the outline and content of the draft report and request the secretariat to proceed with its finalization, including inserting the relevant recommendations agreed under previous agenda items.

AC/2015/19	Draft report of the Adaptation Committee
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11. Dates for future meetings

42. *Action:* The AC will be invited to endorse the dates and duration of its meetings in 2016.

12. Any other matters

43. Any other matters arising during the meeting will be taken up under this item.

13. Closure of the meeting.

¹³ Decision 2/CP.17, paragraph 96.