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**CONFERENCE OF THE PARTIES
Tenth session
Buenos Aires, 6–17 December 2004**

**Item 2 (c) of the provisional agenda
Organizational matters
Adoption of the agenda**

PROVISIONAL AGENDA AND ANNOTATIONS

Note by the Executive Secretary

I. Provisional agenda¹

1. Opening of the session:
 - (a) Statement by the President of the Conference at its ninth session
 - (b) Election of the President of the Conference at its tenth session
 - (c) Statement by the President
 - (d) Addresses of welcome
 - (e) Statement by the Executive Secretary
2. Organizational matters:
 - (a) Status of ratification of the Convention and its Kyoto Protocol
 - (b) Adoption of the rules of procedure
 - (c) Adoption of the agenda
 - (d) Election of officers other than the President

¹ In the event that the Kyoto Protocol has not entered into force.

- (e) Admission of organizations as observers
 - (f) Organization of work, including the sessions of the subsidiary bodies
 - (g) Date and venue of the eleventh session of the Conference of the Parties
 - (h) Calendar of meetings of Convention bodies, 2005–2009
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3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom:
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 - (b) Report of the Subsidiary Body for Implementation
4. Review of implementation of commitments and of other provisions of the Convention:
- (a) Financial mechanism of the Convention
 - (b) National communications
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 - (d) Development and transfer of technologies
 - (e) Implementation of Article 4, paragraph 8, of the Convention
 - (f) Matters relating to the least developed countries
 - (g) Issues relating to land use, land-use change and forestry
 - (h) Article 6 of the Convention
 - (i) Other matters referred to the Conference of the Parties by the subsidiary bodies
5. Second review of the adequacy of Article 4, paragraph 2 (a) and (b), of the Convention²
6. Preparations for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol:

² At the fourth session of the Conference of the Parties (COP), it “proved impossible to reach any agreed conclusions or decisions” on this matter (FCCC/CP/1998/16, para. 64) and the item was therefore included in the provisional agenda for the COP at its fifth session in accordance with rule 10 (c) and rule 16 of the draft rules of procedure being applied. The COP, at its fifth session, could not reach a conclusion on this matter (FCCC/CP/1999/6, para. 18), and following rule 10 (c) and rule 16 of the draft rules of procedure being applied, the item was included in the provisional agenda for the sixth, seventh, eighth and ninth sessions with a footnote reflecting a proposal made by the Group of 77 and China to amend the item to read “Review of the adequacy of implementation of Article 4, paragraph 2 (a) and (b), of the Convention”. At its ninth session, the COP decided to include the item in the provisional agenda for its tenth session, with an appropriate explanatory footnote (FCCC/CP/2003/6, paras. 25–26).

- (a) Matters relating to Article 2, paragraph 3, of the Kyoto Protocol³
 - (b) “Proposal by Canada for a decision on modalities for the accounting of assigned amounts under Article 7, paragraph 4, of the Kyoto Protocol in relation to cleaner energy exports”⁴
 - (c) Matters relating to Article 6 of the Kyoto Protocol: preparatory work
 - (d) Issues relating to land use, land-use change and forestry
 - (e) Other matters referred to the Conference of the Parties by the subsidiary bodies
7. Report of the Executive Board of the clean development mechanism
 8. Inputs from the Conference of the Parties to other intergovernmental meetings:
 - (a) International conference for the 10-year review of implementation of the Barbados Programme of Action
 - (b) World Conference on Disaster Reduction
 - (c) Process for providing input to the fourteenth session of the Commission on Sustainable Development (CSD 14)
 9. Administrative and financial matters:
 - (a) Audited financial statements for the biennium 2002–2003
 - (b) Budget performance in the biennium 2004–2005
 - (c) Procedure for the appointment of an Executive Secretary
 10. High-level segment: the 10th anniversary of the entry into force of the Convention
 11. Statements by observer organizations
 12. Other matters
 13. Conclusion of the session:
 - (a) Adoption of the report of the Conference on its tenth session
 - (b) Closure of the session.

³ At the request of Saudi Arabia, this item was included in the provisional agenda for COP 8. The COP was unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for its ninth session accompanied by an appropriate explanatory footnote. At COP 9, Parties were unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for COP 10, accompanied by an appropriate explanatory footnote (FCCC/CP/2003/6, paras. 25–26).

⁴ At the request of Canada, this item was included in the provisional agenda for COP 8. The COP was unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for its ninth session accompanied by an appropriate explanatory footnote. At COP 9, Parties were unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for COP 10, accompanied by an appropriate explanatory footnote (FCCC/CP/2003/6, paras. 25–26).

II. Proposed organization of the session: overview

1. The tenth session of the Conference of the Parties (COP 10) will open on **Monday, 6 December 2004**. At its first meeting, the COP will take up item 1 of the provisional agenda. The COP is then expected to address a number of procedural and substantive matters under item 2, including the adoption of the agenda and the organization of the work of the session.
2. The COP will meet to discuss agenda items 6 (c), 7, 8 and 9 (c) on **Wednesday, 8 December**.
3. The twenty-first sessions of the Subsidiary Body for Implementation (SBI 21) and the Subsidiary Body for Scientific and Technological Advice (SBSTA 21) will be held in conjunction with COP 10. The subsidiary bodies will be convened after the opening meeting of COP 10. They will finalize as many issues as possible, including matters referred to them by the COP, and develop draft decisions and conclusions for submission to the COP **before their sessions end on Tuesday, 14 December**.
4. The SBSTA will hold an in-session workshop on **Wednesday, 8 December**, on the application of methods and tools, including regional models, for assessing impacts and vulnerability and adaptation, and on the linkages between adaptation and sustainable development. The SBSTA will also hold an in-session workshop on **Thursday, 9 December**, on mitigation technology innovation, deployment and diffusion, including identification of and removal of barriers and on practical opportunities and solutions for mitigation that contribute to sustainable development. In accordance with the conclusions of SBI 20, there will be an in-session workshop on **Saturday, 11 December**, on the organization of the intergovernmental process.
5. The SBI at its twentieth session endorsed the dates of **15 to 17 December 2004 for the high-level segment** of ministers and other heads of delegation. Further information on the **panel discussions** among ministers and other heads of delegations will be made available following consultations with the Bureau, and will be included in an addendum to this document.
6. COP 10 will close on **Friday, 17 December**, following the adoption of decisions and conclusions.
7. Given the heavy workload of the session, provision has been made to hold **two simultaneous meetings**, with full interpretation facilities, in the mornings and afternoons of the entire period, including Saturday, 11 December. A **tentative schedule of meetings** is contained in annex I, and the list of documents in annex II.
8. The documents for each item of the provisional agenda are listed in a text box below the corresponding annotation. Information can also be found on the secretariat web site at <http://unfccc.int>.

III. Annotations to the provisional agenda

1. Opening of the session

9. COP 10 will be opened by the President of the COP at its ninth session (COP 9), His Excellency Mr. Miklós Persányi, Minister of Environment and Water of Hungary.
 - (a) Statement by the President of the Conference at its ninth session
 - (b) Election of the President of the Conference at its tenth session

10. The President of COP 9 will call for the election of the President of COP 10, who will be from the Latin America and Caribbean Group in accordance with the rotation of the office of President.

- (c) Statement by the President
- (d) Addresses of welcome
- (e) Statement by the Executive Secretary

2. Organizational matters

- (a) Status of ratification of the Convention and its Kyoto Protocol

11. *Background:* The COP will have before it a status report on the ratification of the Convention and the Kyoto Protocol.

12. *Action:* The COP will be invited to note the information contained in the document and invite Parties intending to do so to expedite their ratification of, or accession to, the Kyoto Protocol.

<i>FCCC/CP/2004/INF.3</i>	<i>Status of ratification of the United Nations Framework Convention on Climate Change and its Kyoto Protocol. Note by the secretariat</i>
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- (b) Adoption of the rules of procedure

13. *Background:* At COP 9, the President informed the Conference that he intended to undertake further consultations with a view to resolving this matter. At COP 10, he will present an oral report.

14. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and invite the President of COP 10 to undertake consultations to try to achieve adoption of the rules.

<i>FCCC/CP/1996/2</i>	<i>Organizational matters. Adoption of the rules of procedure. Note by the secretariat</i>
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- (c) Adoption of the agenda

15. *Background:* The Executive Secretary, in agreement with the President of COP 9, has drafted the provisional agenda for COP 10, taking into account views expressed by Parties during SBI 20 and by members of the Bureau, as well as requests received from Parties.

16. *Action:* The COP will be invited to adopt the provisional agenda.

<i>FCCC/CP/2004/1 and Add.1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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- (d) Election of officers other than the President

17. *Background:* Consultations with regional group coordinators were initiated at SBI 20, at the request of the President of COP 9, on nominations to the Bureau of COP 10. There will be a report on these consultations. If necessary, further consultations will be held during the session. Parties are invited to recall decision 36/CP.7 and to give active consideration to the nomination of women for elective posts in any body established under the Convention.

18. *Action:* The COP will be invited to elect the members of the Bureau of COP 10 at the earliest opportunity following completion of consultations.

- (e) Admission of organizations as observers

19. *Background:* The COP will have before it a document containing the list of organizations seeking admission as observers, following review and consideration by the Bureau.

20. *Action:* The COP will be invited to consider the list and admit the organizations as observers.

FCCC/CP/2004/3	<i>Admission of observers: intergovernmental and non-governmental organizations. Note by the secretariat</i>
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(f) Organization of work, including the sessions of the subsidiary bodies

21. *Action:* The COP will be invited to agree upon the organization of the work of the session, including the proposed schedule of meetings (see chapter II and annex I).

FCCC/CP/2004/1 and Add. 1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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FCCC/SBI/2004/11	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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FCCC/SBSTA/2004/7	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(g) Date and venue of the eleventh session of the Conference of the Parties

22. *Background:* A decision on the date and venue of COP 11 is required at COP 10. The COP has agreed on the dates for the second sessional period in 2005, namely 7–18 November. At the time of writing, no offer has been received from a Party wishing to host COP 11. If no offer to host is made, COP 11 will be held in Bonn.

23. *Action:* The COP may wish to invite the President to undertake consultations on the issue prior to adopting its decision.

(h) Calendar of meetings of Convention bodies, 2005–2009

24. *Background:* The SBI, at its eighteenth session, took note of the proposed dates for the 2009 sessional periods, namely 1 to 12 June and 30 November to 11 December 2009, and recommended them for adoption by the COP at its tenth session.

25. *Action:* The COP will be invited to adopt the dates recommended by the SBI.

(i) Adoption of the report on credentials

26. *Background:* The Bureau will examine the credentials submitted by Parties to the Convention and submit its report on credentials for adoption by the COP.

27. *Action:* The COP will be invited to adopt the report on credentials of the representatives of Parties attending COP 10. Representatives may participate provisionally, pending this decision.

FCCC/CP/2004/8	<i>Report on credentials. Note by the Bureau</i>
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3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom

(a) Report of the Subsidiary Body for Scientific and Technological Advice

(b) Report of the Subsidiary Body for Implementation

28. *Action:* The COP will be invited to take note of the reports of SBSTA 20 and SBI 20, held in June 2004, and the oral reports by the chairs of the SBSTA and the SBI on their twenty-first sessions.

<i>FCCC/SBSTA/2004/6 and Add.1–2</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its twentieth session, held at Bonn from 16 to 25 June 2004</i>
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<i>FCCC/SBI/2004/10</i>	<i>Report of the Subsidiary Body for Implementation on its twentieth session, held at Bonn from 16 to 25 June 2004</i>
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4. Review of implementation of commitments and of other provisions of the Convention

(a) Financial mechanism of the Convention

29. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

30. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of a draft decision and draft conclusions for adoption by the COP.

<i>FCCC/CP/2004/6</i>	<i>Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat</i>
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(b) National communications

(i) National communications from Parties included in Annex I to the Convention

31. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

32. *Action:* The COP will be invited to refer this item to the subsidiary bodies for their consideration and for recommendation of draft decisions or conclusions for adoption by the COP.

<i>FCCC/CP/2004/5</i>	<i>Information on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2002, including the structure of reporting. Executive Summary. Note by the secretariat</i>
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<i>FCCC/CP/2004/INF.2</i>	<i>Summary of information available from in-depth reviews of national communications from Parties included in Annex I to the Convention. Note by the secretariat</i>
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(ii) National communications from Parties not included in Annex I to the Convention

33. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

34. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of a draft decision for adoption by the COP.

(c) Capacity-building

35. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

36. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions on implementation of the capacity-building frameworks for adoption by the COP.

(d) Development and transfer of technologies

37. *Background:* The COP, by its decisions 13/CP.1, 7/CP.2 and 9/CP.3, decided to review, at each session, the implementation of Article 4, paragraphs 1 (c) and 5, of the Convention.

38. *Action:* The COP will be invited to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP.

(e) Implementation of Article 4, paragraph 8, of the Convention

39. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

40. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP.

(f) Matters relating to the least developed countries

41. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

42. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP.

(g) Issues relating to land use, land-use change and forestry

43. *Background:* See the SBSTA 21 provisional agenda and annotations (FCCC/SBSTA/2004/7).

44. *Action:* The COP will be invited to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP.

(h) Article 6 of the Convention

45. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

46. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of a draft decision for adoption by the COP.

(i) Other matters referred to the Conference of the Parties by the subsidiary bodies

47. *Background:* Any matters concerning the Convention referred by the subsidiary bodies for the attention of the COP may be taken up under this item, including draft decisions and conclusions completed at the twentieth session of the subsidiary bodies.

48. *Action:* The COP will be invited to adopt draft decisions or conclusions pertaining to the Convention forwarded by the SBSTA or the SBI at their twentieth and twenty-first sessions, which may include those relating to cooperation with relevant international organizations and issues relating to the technical review of greenhouse gas inventories of Parties included in Annex I to the Convention and the implementation of Article 8 of the Kyoto Protocol.⁵

5. Second review of the adequacy of Article 4, paragraph 2 (a) and (b), of the Convention

49. *Background:* Article 4, paragraph 2 (d), provides that a second review of the adequacy of Article 4, paragraph 2 (a) and (b), shall take place not later than 31 December 1998. At COP 4, it “proved impossible to reach any agreed conclusions or decisions” on this matter.⁶ During the consideration of the provisional agenda of COP 5, the Group of 77 and China proposed amending the item to: “Review of the

⁵ This draft decision also recommends a draft decision relating to item 6 of the provisional agenda to be forwarded to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (COP/MOP).

⁶ FCCC/CP/1998/16, paragraph 64.

adequacy of implementation of Article 4, paragraph 2 (a) and (b), of the Convention". There was no agreement, and the COP adopted the agenda of the session with the item held in abeyance. At every subsequent COP session, the item has been included in the provisional agenda with a footnote reflecting the amendment proposed by the Group of 77 and China at COP 5, the agenda has been adopted with the item held in abeyance, and the President has undertaken consultations on the matter and reported back at a later session.

50. *Action:* The COP may wish to address this matter in the light of the above-mentioned reports. The President may wish to conduct informal consultations with a view to concluding this item.

6. Preparations for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol

(a) Matters relating to Article 2, paragraph 3, of the Kyoto Protocol

51. *Background:* At the request of Saudi Arabia, this item was included in the provisional agenda for COP 8. The COP was unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for its ninth session, accompanied by an appropriate explanatory footnote. At COP 9, Parties were unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for COP 10, accompanied by an appropriate explanatory footnote.⁷

52. *Action:* The COP may wish to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP.

(b) Proposal by Canada for a decision on modalities for the accounting of assigned amounts under Article 7, paragraph 4, of the Kyoto Protocol in relation to cleaner energy exports

53. *Background:* At the request of Canada, this item was included in the provisional agenda for COP 8. The COP was unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for its ninth session, accompanied by an appropriate explanatory footnote. At COP 9, Parties were unable to reach a conclusion on the matter and decided to include this item in the provisional agenda for COP 10, accompanied by an appropriate explanatory footnote.⁸

54. *Action:* The COP may wish to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP.

(c) Matters relating to Article 6 of the Kyoto Protocol: preparatory work

55. *Background:* In response to decision 16/CP.7, which foresees preparatory work for the implementation of activities under Article 6 of the Kyoto Protocol, the secretariat convened the First UNFCCC Workshop on the Implementation of Article 6 Projects under the Kyoto Protocol (26–27 May 2004, Moscow, Russian Federation).

56. *Action:* The COP will be invited to take note of the report on the workshop.

FCCC/CP/2004/7	<i>Article 6 of the Kyoto Protocol – preparatory work by the secretariat. Note by the secretariat</i>
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(d) Issues relating to land use, land-use change and forestry

⁷ A related item entitled "Issues relating to the implementation of Article 2, paragraph 3, of the Kyoto Protocol" is included on the provisional agenda for SBSTA 21.

⁸ A related item entitled "Issues relating to cleaner or less-greenhouse-gas-emitting energy" is included on the provisional agenda for SBSTA 21.

57. *Background:* See the SBSTA 21 provisional agenda and annotations (FCCC/SBSTA/2004/7).

58. *Action:* The COP will be invited to refer this item to the SBSTA for its consideration and for recommendation of any draft decisions or conclusions for adoption by the COP.

(e) Other matters referred to the Conference of the Parties by the subsidiary bodies

59. *Background:* Any other matters concerning the Kyoto Protocol referred to the COP by the subsidiary bodies will be taken up under this item.

60. *Action:* The COP will be invited to adopt draft decisions or conclusions pertaining to the Kyoto Protocol forwarded by the SBSTA at its twentieth session, which will include a draft decision on incorporation of the modalities and procedures for reforestation project activities under the clean development mechanism (CDM) into the guidelines under Articles 7 and 8 of the Kyoto Protocol. The COP will also be invited to adopt draft decisions forwarded by the SBSTA or SBI at their twenty-first sessions, which may include draft decisions on good practice guidance for land use, land-use change and forestry (LULUCF) activities under Article 3, paragraphs 3 and 4, of the Kyoto Protocol; on an electronic format for reporting of supplementary information under Article 7.1 of the Kyoto Protocol; on issues relating to registry systems under Article 7, paragraph 4, of the Kyoto Protocol; and on small-scale afforestation and reforestation project activities under the CDM.

7. Report of the Executive Board of the clean development mechanism

61. *Background:* The report provides information on progress made in implementation of the CDM during its third year of operation. Such progress relates to advances in the process leading to the registration of CDM project activities, notably regarding the approval of methodologies for baselines and monitoring, and the accreditation and provisional designation of operational entities. The development of the registry is also given prominence. The report also provides information on measures taken to ensure the transparent functioning of the CDM and on modalities for attendance by observers at meetings of the CDM Executive Board, as well as information on administrative expenses and resources relating to the operation of the CDM. The report recommends decisions for adoption by the COP at its tenth session, inter alia, with respect to the designation of operational entities.

62. *Action:* The COP will be invited to take note of the report and consider a draft decision.

FCCC/CP/2004/2 and Add.1-2	Annual report of the Executive Board of the clean development mechanism to the Conference of the Parties (2003-2004)
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8. Inputs from the Conference of the Parties to other intergovernmental meetings

(a) International conference for the 10-year review of implementation of the Barbados Programme of Action

63. *Background:* The United Nations General Assembly, at its fifty-seventh session,⁹ requested all United Nations bodies and specialized agencies and other relevant intergovernmental agencies and organizations to participate actively in the 10-year review of progress in the implementation of the Barbados Programme of Action (BPOA). At the third round-table discussion of COP 9, several Parties requested that input be provided to the ongoing review of the BPOA.¹⁰ The conference will be held in Mauritius from 10 to 14 January 2005.

⁹ A/RES/57/262

¹⁰ FCCC/CP/2003/6, Annex I, paragraph 22.

64. *Action:* The COP will be invited to note the upcoming international meeting and decide whether it wishes to provide input to the 10-year review of the BPOA.

(b) World Conference on Disaster Reduction

65. *Background:* The United Nations General Assembly, at its fifty-eighth session,¹¹ decided to convene a World Conference on Disaster Reduction in 2005, and invited Member States, all United Nations bodies and specialized agencies and other relevant intergovernmental agencies and organizations to participate actively in the conference. The first announcement of the conference makes explicit reference to possible contributions from UNFCCC and COP 10. The Conference will be held at Kobe, Hyogo, Japan, from 18 to 22 January 2005.

66. *Action:* The COP will be invited to consider this item and decide whether it wishes to provide input to the World Conference on Disaster Reduction.

(c) Process for providing input to the fourteenth session of the Commission on Sustainable Development (CSD 14)

67. *Background:* The Commission on Sustainable Development, at its eleventh session, adopted a multi-year programme of work in which the thematic cluster of energy for sustainable development, industrial development, air pollution/atmosphere, and climate change will be considered in the 2006–2007 cycle, including a review session in the first year of the cycle and a policy session in the second year. The Commission has invited relevant United Nations agencies, within their mandates, to inform it of their activities designed to further the implementation of Agenda 21, the Programme for the Further Implementation of Agenda 21 and the Johannesburg Plan of Implementation.

68. *Action:* The COP will be invited to consider this item and provide guidance on the process to be adopted for providing input to the Commission on Sustainable Development.

FCCC/CP/2004/INF.1

Background information on upcoming intergovernmental meetings. Note by the secretariat

9. Administrative and financial matters

(a) Audited financial statements for the biennium 2002–2003

69. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

70. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of a draft decision for adoption by the COP.

(b) Budget performance in the biennium 2004–2005

71. *Background:* See the SBI 21 provisional agenda and annotations (FCCC/SBI/2004/11).

72. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of a draft decision for adoption by the COP.

(c) Procedure for the appointment of an Executive Secretary

73. *Background:* The procedure for the appointment of an Executive Secretary was included in the provisional agenda of COP 8 at the request of the Bureau. The COP was invited to consider the matter, taking into account decision 14/CP.1, and determine any appropriate action. Under decision 14/CP.1 on

¹¹ A/RES/58/214

the institutional linkage of the Convention secretariat to the United Nations, the COP requested the Secretary-General to appoint, after consultation with the Conference of the Parties through its Bureau, the head of the Convention secretariat, with the title of Executive Secretary. At COP 8, the President was not in a position to draw conclusions on the matter due to time constraints at the session. The COP noted that the issue would be considered at a future session.

74. *Action:* The COP may wish to invite the President to undertake consultations on the procedure and report to the COP at its tenth session on the outcome.

10. High-level segment: the 10th anniversary of the entry into force of the Convention

75. The SBI, at its twentieth session, recognized that the year 2004 will mark the 10th anniversary of the entry into force of the Convention and recommended that the 10th anniversary serve as the central theme for COP 10. It considered arrangements for COP 10 in the event that the Kyoto Protocol had not yet entered into force and endorsed the dates of 15–17 December for the high-level segment to be attended by ministers and other heads of delegation. The SBI also recommended that panel discussions be the mode for exchanges during the high-level segment; that panels would consist of ministers and other heads of delegation; that panel members would initiate an interactive dialogue with other ministers and heads of delegation; that there should be balanced representation among panel members, taking into account geographical representation and diversity of points of view; and that the high-level segment should also provide an opportunity, on request, for statements in the opening ceremony, but that Parties will be expected to contribute mainly through their participation in the panel discussions.

76. The SBI recognized that two panels may need to be held in parallel and recommended that the panels have the following themes:

- The Convention after 10 years: accomplishments and future challenges
- Impacts of climate change, adaptation measures and sustainable development
- Technology and climate change
- Mitigation of climate change: policies and their impacts.

77. Information on the ministerial panel discussions will be made available after further consideration by the Bureau and the Host Government, and will be included in an addendum to this document. Information on participation by heads of United Nations bodies and specialized agencies in the high-level segment will also be made available.

11. Statements by observer organizations

78. Representatives of intergovernmental organizations and non-governmental organizations will be invited to address the COP. Further information will be made available.

12. Other matters

79. Any other matters for the attention of the COP will be taken up under this item.

13. Conclusion of the session

(a) Adoption of the report of the Conference on its tenth session

80. *Background:* A draft report on the work of the session will be prepared for adoption by the COP at the end of the session.

81. *Action:* The COP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

82. The President will declare the session closed.

Annex I
PRELIMINARY OVERVIEW OF THE SESSIONAL PERIOD

Monday 6 December	Tuesday 7 December	Wednesday 8 December	Thursday 9 December	Friday 10 December	Saturday 11 December
Opening of COP 10 Opening of SBSTA 21 and SBI 21		COP plenary			
	SBSTA 21 and SBI 21 (formal and informal meetings)				
Monday 13 December	Tuesday 14 December	Wednesday 15 December	Thursday 16 December	Friday 17 December	Saturday 18 December
SBSTA 21 and SBI 21 (formal and informal meetings)	Closure of SBSTA 21 Closure of SBI 21	Opening of the high-level segment Panels	High-level segment Panels	Other high-level segment events COP 10: adoption of decisions and conclusions Closure of COP 10	

Annex II

DOCUMENTS BEFORE THE CONFERENCE OF THE PARTIES AT ITS TENTH SESSION
Documents prepared for the session

FCCC/CP/2004/1 and Add.1	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/CP/2004/2 and Add.1–2	Annual report of the Executive Board of the clean development mechanism to the Conference of the Parties (2003–2004)
FCCC/CP/2004/3	Admission of observers: intergovernmental and non-governmental organizations. Note by the secretariat
FCCC/CP/2004/4	Background paper for the high-level panel discussions among ministers and other heads of delegation
FCCC/CP/2004/5	Information on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2002, including the structure of reporting. Executive summary. Note by the secretariat
FCCC/CP/2004/6	Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat
FCCC/CP/2004/7	Article 6 of the Kyoto Protocol – preparatory work by the secretariat. Note by the secretariat
FCCC/CP/2004/8	Report on credentials. Note by the Bureau
FCCC/CP/2004/INF.1	Background information on upcoming intergovernmental meetings. Note by the secretariat
FCCC/CP/2004/INF.2	Summary of information available from in-depth reviews of national communications from Parties included in Annex I to the Convention. Note by the secretariat
FCCC/CP/2004/INF.3	Status of ratification of the United Nations Framework Convention on Climate Change and its Kyoto Protocol. Note by the secretariat
FCCC/CP/2003/6 and Add.1–2	Report of the Conference of the Parties at its ninth session, held at Milan from 1 to 12 December 2003
FCCC/SBI/2004/11	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/SBSTA/2004/7	Provisional agenda and annotations. Note by the Executive Secretary

Other documents before the session

FCCC/CP/1996/2	Organizational matters. Adoption of the rules of procedure. Note by the secretariat
FCCC/SBI/2004/10	Report of the Subsidiary Body for Implementation on its twentieth session, held at Bonn from 16 to 25 June 2004
FCCC/SBSTA/2004/6 and Add 1–2	Report of the Subsidiary Body for Scientific and Technological Advice on its twentieth session, held at Bonn from 16 to 25 June 2004
FCCC/TP/2004/5	Background paper for the workshop on the organization of the intergovernmental process. Technical paper
